

ARLINGTON HEIGHTS SCHOOL DISTRICT 25
1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

Board Policy Committee Meeting Minutes
January 10, 2023

Dr. Anisha Jogee, President of the Arlington Heights School District 25 Board of Education, called the Policy Committee meeting to order at 4:32 p.m. The meeting was held at the Dunton Administration Building, 1200 S. Dunton Avenue, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Dr. Anisha Jogee, Rich Olejniczak, and Greg Scapillato

Board members excused: None

Others Present: Dr. Lori Bein, Superintendent; Dr. Becky FitzPatrick, Assistant Superintendent for the Department of Student Learning; Anthony Liozzi, Board attorney; and a community member.

Community Input – None

Dr. Jogee asked Mr. Loizzi to explain the process for how IASB PRESS policies are created. Mr. Loizzi distributed handouts ("Tips for Successful Board Policy Committee Members" and 2:240 related information) and explained the following:

- IASB has a General Counsel who oversees a team of attorneys and policy experts. After this group updates a policy, it is reviewed by a team of outside people (i.e. attorneys from private firms, IASA leadership, IASBO leadership).
- PRESS is a very valuable service, but Board members should review carefully and consult with administration and, when necessary, an attorney.
- Policies and Exhibits to Policies are approved by the Board at an Open Meeting.
- Administrative Procedures need to be aligned with Board Policy, but are delegated to administration.
- A Board should ask:
 1. Do we believe this policy needs review?
 2. Do we have something that already addresses [a concern/need]?
 3. If not, what will we do?
- The Board of Education delegates the authority to review policies and recommend changes to the Policy Committee.
- It is best practice to not revisit a policy that has been recently passed by the Board of Education unless there is a legal change, or a situation has occurred that impacts the policy.
- A Board meetings' agenda is required to be posted 48 hours in advance per the Open Meetings Act.

- An individual version/draft of a policy is not required to be posted for public view - only after the committee has talked, revised, and had it reviewed by the attorneys. Do not post something that may not come to fruition.
- A Board should be judicious, but not rubber stamp policies.

Dr. Jogee noted that in the interest of efficiency, she would like the Policy Committee to agree to procedures for how the committee will move policies forward to the full Board. The committee discussed the following:

1. *Recommended* will be policies that all three members agree upon
2. *Elevate* will describe policies that relate to a "hot topic" for which the committee feels they need full Board of Education guidance on before the committee reviews or suggests edits to them.
3. The committee did not agree on what to do if there was not unanimous agreement on a policy or policy edit. There was discussion about believing that a majority (2 out of 3) opinion should result in a policy moving to *Recommended*. There was discussion about believing that a majority (2 out of 3) opinion should result in a policy moving to a *Discussion* category, instead.

Mr. Loizzi shared that consensus should equate to the majority, but that each member can still speak to their personal opinion when the policy is brought to the full Board. The committee decided they would discuss this process and ask the full Board of Education for guidance.

The committee discussed if we should lengthen the calendar for the policy sections we are reviewing since we are already behind the suggested schedule. Also, it was clarified that the committee can always decide to include an individual policy on an agenda when requested by someone. Mr. Loizzi clarified that minutes from the Policy Committee meeting should be approved by the committee, not the full Board of Education.

Mr. Loizzi was thanked for his assistance. He will be invited back to future policy meetings. Dr. Bein was asked to send a Doodle poll to the committee members to find another date for a meeting to review Section 6 as the committee was not able to review it at this meeting.

Motion: A. Jogee moved and G. Scapillato seconded that the Board of Education adjourn the Policy Committee meeting.

Roll Call: A. Jogee, yes; R. Olejniczak, yes; and G. Scapillato, yes. Motion carried 3/0.

The Policy Committee meeting adjourned at 5:57 p.m.

Submitted,

Lori D. Bein, Ed.D.
Superintendent

Approved: April 4, 2023

Policy Committee Member

Date minutes available for public inspection: _____ April 5, 2023

Date minutes posted on District website: _____ April 5, 2023